

### **Coordinated Student Health Services**

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Dear Parent/Guardian,

This letter is designed to inform you of the health services offered by Broward County Public Schools.

### **School Health Services**

Broward County Public Schools (BCPS) collaborates with the Florida Department of Health (FDOH) in Broward County to ensure the health and safety of your student. Currently, Coordinated Student Health Services maintains District level registered nurses to assist in the coordination of school health services and are available for you and your child for health concerns you may have. The designated onsite healthcare personnel at your child's school may be contacted directly by calling your child's school clinic. Please contact Coordinated Student Health Services (CSHS) at 754-321-1575 to address any health service-related questions.

### **Student Health Services Consent Forms**

The Health Services Consent section on the Student Emergency Contact Card (SECC) must be completed, signed, and dated each school year by the parent/guardian to ensure students can receive care for illness/injury in the school clinic during the school day or during school-sponsored activities.

### **When Your Child is Sick**

Keeping your child home when they are sick helps your child get well and protects classmates. Do not send your child to school if they are exhibiting any symptoms listed below:

- Bad cough
- Temperature greater than 100.4 F
- Severe sore throat
- Eye infection
- Diarrhea
- Persistent vomiting
- Rash
- Head lice

Your child must be free of vomiting, diarrhea, and fever without fever-reducing medication for at least 24 hours. If your child is experiencing a skin rash a note from a healthcare provider stating the skin rash is not contagious is needed to return to school.

### **State Mandated Health Screenings**

Florida Statute 381.0056 requires that non-invasive health screenings be conducted for all students in KG, 1st, 3rd, and 6th grades. The health screenings conducted include vision, hearing, scoliosis, and growth and development (BMI). If a student does not pass a particular health screening, a referral letter will be sent home indicating that further examination and corrective measures may be needed. If you desire to

opt your child out of a screening, it must be in writing on the back of the Student Emergency Contact Card. Health screening information is confidential, and the results are filed in each student's cumulative folder. Below are the grade level screenings:

- Vision: Students in kindergarten, first, third and sixth grades
- Hearing: Students in kindergarten, first and sixth grades
- Body Mass Index (BMI): Students in first, third and sixth grades
- Scoliosis: Students in sixth grade

### **Health Conditions**

If your child has any of the following health conditions, including, but not limited to, asthma, diabetes, cystic fibrosis, seizures, and allergic reactions to food, please inform the school, document the health condition on the backside of the Student Emergency Contact Card and complete a Health Condition Review form. Depending on the reported health condition, you may be asked to submit documentation from a healthcare provider. Please visit [Coordinated Student Health Services / Chronic Health Conditions \(browardschools.com\)](#) for more information.

### **Medication Administration at School (Prescription/Over the Counter)**

When possible, give medications at home. If medication/treatment is medically necessary during the school day, please provide the school with a current Medication/Treatment Authorization form signed by a healthcare provider and parent/guardian. To retrieve the form, visit [www.browardschools.com/healthforms](#) or click the following link: [Medication/Treatment Authorization](#)

For students with diabetes, a Diabetes Medication/Treatment Authorization form must be completed and signed by the healthcare provider and parent/guardian for students with diabetes. To retrieve the form, visit [www.browardschools.com/healthforms](#) or click the following link: [Diabetes Medication Treatment Authorization](#)

### **Authorization for Selected Over-the-Counter Medication/Products (OTC) with Parental Approval**

Authorization for selected over-the-counter medication/product(s) for students in grades 9-12 can be completed and signed by the parent/guardian. For more information, please visit [www.browardschools.com/healthforms](#)

### **Immunizations**

Per Florida statute 1003.22 prior to admittance to or attendance in a public or private school, grades kindergarten through 12, or any other initial entrance into a Florida public or private school, require each child to have on file proof of immunization status documented on a FDOH DH 680/681. It is important to ensure your child's required immunizations are up to date. Visit your child's healthcare provider or the Florida Department of Health in Broward at (954) 467-4700. A religious exemption can only be obtained from the Florida Department of Health in Broward. Please visit [www.browardschools.com/vaccinations](#) for more information.

### **Community Resources**

If you do not have insurance, you can request an application for Florida Kid Care Insurance at your child's school or visit [KidCare Outreach | Florida Department of Health in Broward \(floridachealth.gov\)](#)

Florida Heiken Children's Vision Program provides vision examinations and eyeglasses when prescribed, to students in need of comprehensive vision services at no cost to the student. Please visit [Heiken-Over-English.pdf \(browardschools.com\)](#)

If you have any questions, please contact your child's school, or visit [www.browardschools.com/ask](#)

## **INFORMATION AND PROCEDURES**

1. No medication will be administered in school or during school-sponsored activities without the parent's/guardian's written authorization and a written authorized prescriber order. This includes both prescription and over-the-counter (OTC) medications.
2. The parent/guardian is responsible for filling out Part I and obtaining the authorized prescriber's order and signature on Part II. A new Medication Authorization form must be completed every 12 months or when changes are made to an existing Medication Authorization. Information necessary includes student's name, diagnosis, allergies (specify none or n/a if there aren't any), medication name, strength of medication, dosage, time of administration, route of administration, possible side effects, prescriber's signature and date.
3. All medications will be administered by onsite healthcare personnel or by a trained school staff member designated by the principal.
4. The medication must be delivered to the school by the parent/guardian or, under special circumstances, an adult designated by the parent/guardian. All medication must be signed into the clinic by the parent/guardian and counted with the school health nurse or school personnel. Medication delivered by the student will not be administered by the school health nurse or school personnel.
5. All prescription medication must be provided in an original pharmacy container with the pharmacy label attached. The pharmacy label cannot be expired. Non-prescription OTC medication must be received in the original packaging with the safety seal intact.
6. The first day's dosage of any new non-emergency medication must have been given at home before it can be administered at school.
7. The parent/guardian is responsible for collecting any unused portion of a medication after expiration date of the medication or expiration date of the authorized prescriber's order. If the medication is unclaimed by the parent/guardian after three contact attempts, the medication will be forwarded to the Risk Management department and will be destroyed.
8. An authorized prescriber's order and parent/guardian permission are necessary for self-carry/self-administered emergency medications such as inhalers for asthma or epinephrine auto-injectors/auvi-q auto injectors for anaphylaxis. **It is imperative that the student understands the necessity for reporting to either the school nurse or school staff members that they have self-administered their inhaler without any improvement or have self-administered an epinephrine/auvi q auto injector so 911 may be called.**
9. The school nurse will call the authorized prescriber, as allowed by the Health Insurance Portability and Accountability Act (HIPAA), if a question arises about the student and/or the student's medication.
10. There are seven OTC medications that students in grades 9-12 may carry with parent approval only. These include: Tylenol, Midol, Ibuprofen, Tums, Allegra, Claritin, and Lactaid. Students may only carry two doses of one of these medications at a time. These students must have a completed Authorization for Selected Over-the-Counter Medication with Parental Approval Only form on file in the health room.